

---

---

---

---

---

---

---

---

**B0001541**

***ADDENDUM # 1***

---

**FROM:** *Kim Sowell*

Campus Box 12

Ph: 316-978-3784

Fax: 316-978-3528

---

**TO:** All Bidders

**DATE:** 6/1/2018

**CLOSING DATE AND TIME:** 6/12/2018 @ 2:00 PM

**SUBJECT:** B0001541 Addendum – Media Resources Center Interior Remodel

**CLARIFICATIONS AND CHANGES TO BID:**

- Refer to attachments for addendum detail.
- When bidding this project, please use the attached “Revised Bid Form”.
- Pre-bid sign in sheet attached.

**NO. OF PAGES (including cover sheet): 11**

**Bid Responses must be mailed or hand delivered (faxed and emailed responses are not allowed) to WSU Office of Purchasing prior to the bid closing date and time!**

**Wichita State University**  
**Office of Purchasing**  
Kim Sowell  
1845 Fairmount, Campus Box 12  
Morrison Hall, Room 021  
Wichita, KS 67260-0012  
Phone: 316-978-3784  
Fax: 316-978-3528

# Revised Bid Form

Lump Sum Contract Proposal for: Media Resources Center Interior Remodel

DATE: \_\_\_\_\_

BIDDER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

**Base Bid:** In compliance with the Instructions to Bidders and subject to all conditions thereof, the undersigned hereby proposes to furnish all material and equipment and to perform all labor for and incidental to the entire Work for the Project, all in accordance with the Drawings, Specifications and Contract Documents as prepared by

\_\_\_\_\_,  
for the sum of \_\_\_\_\_ Dollars

\$ \_\_\_\_\_

**Unit Price 1:** Overlay Existing Walls with Gypsum Board

\$ \_\_\_\_\_ Sq. Ft. Price

**Unit Price 2:** Furnish additional carpet tile

\$ \_\_\_\_\_ Sq. Yd. Price

**Unit Price 3:** Furnish additional carpet tile

\$ \_\_\_\_\_ Sq. Yd. Price

**Unit Price 4:** Furnish additional resilient base

\$ \_\_\_\_\_ Lin. Ft. Price

**Alternate 1:** Replace ceiling, light fixtures and diffusers in Conference Room 155.

\$ \_\_\_\_\_ Lump Sum

## Completion Time:

The undersigned agrees to complete all Work within \_\_\_\_\_ calendar days from date of written Notice to Proceed. The above number of days includes the options regardless of whether or not they are accepted.

Liquidated damages may be assessed at the rate of \$100 per day if the Contractor exceeds the contracted number of days for completion.

## Subcontractors:

The undersigned proposes to use the following Subcontractors for this Project:

Mechanical Work \_\_\_\_\_

Electrical Work \_\_\_\_\_

Other: \_\_\_\_\_



Media Resources Center Interior Remodels  
1845 Fairmount  
Wichita, KS 67260-0023

WDM PROJECT NO.: 17085

## **ADDENDUM 01**

June 1, 2018

The original Project Manual and Drawings, dated May 21, 2018, for the Project noted above, are amended as indicated on this **Addendum 01**. Information provided in this Addendum shall be considered as a portion of the Contract Documents for the referenced Project and the contained information shall supersede all prior documentation. No form of verbal or other forms of written instructions, interpretations, additions, deletions, corrections, or clarifications made by the Owner, the Architect or the Engineers shall be used by the bidders.

Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

Manufacturers approved by this Addendum shall not be relieved of the responsibility to comply with the specifications stated or, if not stated, the standard specifications and accessories supplied with the item specified.

### **ITEM NO.      DESCRIPTIONS**

CHANGES TO PRIOR ADDENDA - (Does Not Apply)

### CHANGES TO BIDDING REQUIREMENTS

- ADD 1-1      Bid Form (Attached): The bid form is revised according to the following:
- A. "Option 1" has been changed to "Unit Price No. 01", and the Unit of Measurement has been changed to "Sq. Ft. Price".
  - B. "Option 2" has been changed to "Unit Price No. 02", and the Unit of Measurement has been changed to "Sq. Yd. Price".
  - C. "Option 3" has been changed to "Unit Price No. 03", and the Unit of Measurement has been changed to "Sq. Yd. Price".
  - D. "Option 4" has been changed to "Unit Price No. 04", and the Unit of Measurement has been changed to "Linear Ft. Price".
  - E. "Alternate No. 01: Replace ceiling, light fixtures, and diffusers in Conference Room 155" has been added to the Bid Form.

CHANGES TO CONDITIONS OF THE CONTRACT- (Does Not Apply)

### GENERAL CLARIFICATIONS

- ADD 1-2 The dock at the southwest corner of the building which is accessed through Break Room 165 is available for use by the contractor.
- ADD 1-3 Contractor may locate dumpster in the paved area south of the dock noted above.
- ADD 1-4 There are some existing recessed downlights in the Lobby that are to be removed and do not receive replacements. In such cases the ceiling will need to be patched with matching ceiling panels. Contractor may utilize salvaged panels from areas of demolition on the project to infill these openings.
- ADD 1-5 Office 159 is removed from the scope of this project.
- ADD 1-6 In addition to painting hollow metal door frames; also paint all hollow metal window frames and sidelights in the areas of Work.
- ADD 1-7 The building will be open to bidders for a final tour on June 4<sup>th</sup> between 10 AM and Noon. Check in with Ryan Corcoran upon arrival.
- ADD 1-8 Unit Price No. 01 is intended to be utilized as needed if the removal of vinyl wall covering and/or fabric wall panels causes excessive damage to the underlying drywall or proves to be excessively labor intensive to remove without damage.
- ADD 1-9 The carpet and base being furnished by the Owner has already been purchased and is in storage. The exact quantity is unknown; therefore it will be the responsibility of the Contractor to determine if there is enough material to complete the project once the material has been received. The unit prices for carpet and base may be utilized if additional material is needed to complete the project.

#### CHANGES TO SPECIFICATIONS

- ADD 1-10 Section 010010 "Supplementary General Requirements"
- A. Paragraph 1.4.E is modified to read as follows: Contact **Kevin Young, Project Manager, Facilities Planning, 1845 Fairmount, Wichita, KS 67260-0047** at telephone number **(316) 978-3198** for assistance in exploring area(s) of Work.
- ADD 1-11 Section 011000 "Summary" (Attached)
- A. This specification is revised to include article "PHASED CONSTRUCTION".
- ADD 1-12 Section 012200 "Unit Prices"
- A. Paragraph 3.1.D.2 – The Unit of Measurement is changed to "Linear feet."

CHANGES TO DRAWINGS- (Does Not Apply)

## SECTION 011000 - SUMMARY

## PART 1 - GENERAL

## 1.1 SUMMARY

## A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Work under separate contracts.
4. Access to site.
5. Existing conditions.
6. Coordination with occupants.
7. Work restrictions.
8. Specification and drawing conventions.
9. Permits, fees and notices.
10. Closeout procedures.

## 1.2 PROJECT INFORMATION

## A. Project Identification: Media Resources Center – Interior Remodels,

1. DCC Project No. **A-012684**
2. Project Location: 1845 Fairmount, Wichita, Kansas 67260

## B. Owner: Wichita State University

## C. Architect: WDM Architects P.A.

## D. Contractor: To be determined

## 1.3 WORK COVERED BY CONTRACT DOCUMENTS

## A. The scope of work includes but is not limited to the following:

1. Replace carpet, paint, and ceiling finishes.
2. Install new casework and plumbing.
3. Replace light fixtures throughout.
4. Install new power and data receptacles.
5. Replace door knobs with handicap accessible levers throughout.

## B. Type of Contract.

1. Project will be constructed under a single prime contract.

#### 1.4 PHASED CONSTRUCTION

- A. The work shall be conducted in two phases with each phase substantially complete as indicated. The sequence of phasing is at the Contractor's option, but one phase shall be substantially complete before commencing with the next. The Work in the corridors, Lobby, and Vestibule may be conducted simultaneously with either or both phases so long as the Owner maintains access to spaces not under construction. Phases are as follows:
1. Phase 1: Remodel of east side including rooms 152, 152A, 152B, 152C, 152D, 152E, 152F, 155, 178, 178B, 178C, and 181.
  2. Phase 2: Remodel of west side including rooms 171, 171A, 171G, 171H, 171J, 172, 173, 174, 175, and 176.
- B. Before commencing Work of each phase, submit an updated copy of Contractor's construction schedule showing the sequence, commencement and completion dates, and move-out and -in dates of Owner's personnel for all phases of the Work.

#### 1.5 WORK UNDER SEPARATE CONTRACTS

- A. General: Cooperate fully with separate contractors so work on those contracts may be carried out smoothly, without interfering with or delaying work under this Contract or other contracts. Coordinate the Work of this Contract with work performed under separate contracts.
- B. Concurrent Work: Owner will assign separate contract(s) for the following construction operations at Project site. Those operations will be conducted simultaneously with work under this Contract.
1. Demolition and replacement of low-voltage wiring.
  2. Demolition and/or removal of owner's equipment.
  3. Furniture: Installation of furniture shall be coordinated with owner / owner's furniture vendor.

#### 1.6 ACCESS TO SITE

- A. General: Contractor shall have limited use of premises for construction operations as indicated on Drawings by the Construction limits.
- B. Use of Site: Limit use of premises to work in areas indicated. Do not disturb portions of building beyond areas in which the Work is indicated.
1. Owner Occupancy: Allow for Owner occupancy in undisturbed areas of the building during construction. Maintain accessible path of egress for building occupants at all times.
  2. Driveways, Walkways and Entrances: Keep driveways loading areas and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials.
    - a. Schedule deliveries to minimize use of driveways and entrances by construction operations.

- b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

## 1.7 EXISTING CONDITIONS

- A. Existing conditions may vary from those shown on the drawings. The Contractor shall examine the site and all conditions affecting the Work prior to submitting a bid. No claim for additional cost or time will be accepted for work related to variations in existing conditions, which can be determined by examination.

## 1.8 COORDINATION WITH OCCUPANTS

- A. Partial Owner Occupancy: Owner will occupy the premises during entire construction period, with the exception of areas under construction. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's operations. Maintain existing exits unless otherwise indicated.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and authorities having jurisdiction.
2. Provide not less than 72 hours' notice to Owner of activities that will affect Owner's operations.

- B. Owner Limited Occupancy of Completed Areas of Construction: Owner reserves the right to occupy and to place and install equipment in completed portions of the Work, prior to Substantial Completion of the Work, provided such occupancy does not interfere with completion of the Work. Such placement of equipment and limited occupancy shall not constitute acceptance of the total Work.

1. Architect will prepare a Certificate of Substantial Completion for each specific portion of the Work to be occupied prior to Owner acceptance of the completed Work.
2. Obtain a Certificate of Occupancy from authorities having jurisdiction before limited Owner occupancy.
3. Before limited Owner occupancy, mechanical and electrical systems shall be fully operational, and required tests and inspections shall be successfully completed. On occupancy, Owner will operate and maintain mechanical and electrical systems serving occupied portions of Work.
4. On occupancy, Owner will assume responsibility for maintenance and custodial service for occupied portions of Work.

## 1.9 WORK RESTRICTIONS

- A. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:

1. Notify Architect and Owner not less than 7 days in advance of proposed utility interruptions.
2. Obtain **Owner's** written permission before proceeding with utility interruptions.

- B. Nonsmoking Building: Smoking is not permitted within the building or within 25 feet (8 m) of entrances, operable windows, or outdoor-air intakes.

#### 1.10 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Format: The Specifications are organized into Divisions and Sections using the 50-division format and CSI/CSC's "MasterFormat" numbering system.
  - 1. Section Identification: The Specifications use Section numbers and titles to help cross-referencing in the Contract Documents. Sections in the Project Manual are in numeric sequence; however, the sequence is incomplete because all available Section numbers are not used. Consult the table of contents at the beginning of the Project Manual to determine numbers and names of Sections in the Contract Documents.
  - 2. Division 01 General Requirements: Requirements of Sections in Division 01 govern the execution of the Work of all Sections in the Specifications.

#### 1.11 PERMITS, FEES AND NOTICES

- A. Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for all permits, governmental fees, licenses, inspections and proper notification forms necessary for the proper execution and completion of the Work.

- 1.12 Contractor shall be responsible for all OSHA, NESHAPS, State Department of Environmental Control, and Kansas Department of Health and Environment permits and fees.

#### 1.13 SUBMITTAL PROCEDURES

- A. Submittals shall be provided as noted in the specifications or plan sheets. Submit electronic submittals via email as PDF electronic files to the Architect. The contractor shall use an electronic form acceptable to Owner, containing the following information:
  - 1. Project name.
  - 2. Date.
  - 3. Name and address of Architect.
  - 4. Name of Contractor.
  - 5. Name of firm or entity that prepared submittal.
  - 6. Names of subcontractor, manufacturer, and supplier.
  - 7. Submittal purpose and description.
  - 8. Specification Section number and title.
  - 9. Specification paragraph number or drawing designation and generic name for each of multiple items.
  - 10. Drawing number and detail references, as appropriate.
  - 11. Location(s) where product is to be installed, as appropriate.
  - 12. Related physical samples submitted directly.
  - 13. Indication of full or partial submittal.
- B. Resubmittals: Make resubmittals in same form and number of copies as initial submittal. Note date and content of previous submittal.
- C. Samples: Submit samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between



submittal and actual components as delivered and installed. Product samples shall be provided to the Architect for approval prior to purchase or delivery to the project site. Attach label on unexposed side of Samples that include the following:

1. Generic description of Sample.
2. Product name and name of manufacturer.
3. Sample source.
4. Number and title of applicable Specification Section.
5. Specification paragraph number and generic name of each item.

#### 1.14 CLOSEOUT PROCEDURES

A. Substantial Completion: The contractor shall prepare and submit a list of items to be completed and corrected (Contractor's punch list), indicating the value of each item on the list and reasons why the Work is incomplete.

1. Submittals Prior to Substantial Completion: Complete the following a minimum of 7 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.
  - a. Certificates of Release: Obtain and submit releases from authorities having jurisdiction permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar release.
  - b. Advise Owner of pending insurance changeover requirements.
  - c. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
  - d. Results of completed inspection will form the basis of requirements for final completion.

B. Final Completion:

1. Submittals Prior to Final Completion: Before requesting final inspection for determining final completion, complete the following:
  - a. Certified List of Incomplete Items: Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
  - b. Reinspection: Request for reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

C. Final Cleaning: Complete final cleaning before requesting inspection certification of Substantial Completion.

#### 1.15 RECORD DOCUMENTS

A. Deliver to the Owner a full size, bond paper set of Contract Drawings with changes marked by the Contractor showing built conditions.

MAY 2018

MEDIA RESOURCES CENTER - INTERIOR REMODELS  
A-012684

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

B0001541

(Media Resources Center Interior Remodel)

Pre-Bid Meeting: Non-Mandatory  
 Date: Wednesday, May 30, 2018 at 10:00 am  
 Place: Rhatigan Student Center, Room 261

Name	Company	Phone	Email Address
Kim Sowell	Wichita State University	316-978-3784	kim.sowell@wichita.edu
Chris Riley	Compton Const.	316-262-8885	criley@comptonconstruction.co
Patrick Lester	Snodgrass & Sons	316-687-3110	patrick@snodgrassconstruction.com
JEFF Van Asdale	Van Asdale Const	264-0222	vanasdaleconst@gmail.com
GIB COMPTON	COMPTON CONSTRUCTION SERVICES LLC	316 262 8885	ESTIMATING@COMPTONCONSTRUCTION.CO
Kevin Young	WSU	316 978 3178	Kevin.young@wichita.edu
EMILY PATTERSON.	WSU	316-978-3030.	emily.patterson@wichita.edu
LUKE SCOTT	WDM ARCHITECTS	316-262-4700	lscott@wdmarchitects.com
Ryan Corcoran	WSU-MRC	978-7775	ryan.corcoran@wichita.edu
Jason Moran	Atlas Electric	316-833-1905	jmoran@atlaselectrical.com
Eric Sherman	Bauer & son. Const.	806-4652	esherman@bscconstruction.com
Mike Kilian	Kilian Electric	942-4600	mkilian@kilianelectric.com
SETH GONZALEZ	MANHATTAN CARPET	260-3666	seth@mlimanhattan.com
Zac Huffman	Harman Huffman	744-2081	estimating@harmanhuffman.com

Chris Schuelke Harman Huffman 744 2081 cschuelke@harmanhuffman.com  
 RALPH HEADY WSU Physical Plant 978-7914 ralph.heady@wichita.edu